Contractor Site Safety and Health Officer (SSHO)

1) The SSHO shall:
   a. Be a full-time responsibility. The SSHO shall be present at the project site, located so they have full mobility and reasonable access to all major work operations during the shift.
   b. Be an employee other than the supervisor, unless specified differently in the contract and coordinated with the local SOH Office, and
   c. Report to a senior project (or corporate) official.

2) The SSHO, as a minimum, must produce a copy of their instructor-signed OSHA 30-hour training card (or course completion if within 90 days of having completed the training and card has not yet been issued). They will have completed:
   a. The 30-hour OSHA General Industry safety class (may be web-based training if the student is able to directly ask questions of the instructor by chat or phone) or
   b. The 30-hour OSHA Construction Industry safety class (may be web-based training if the student is able to directly ask questions of the instructor by chat/phone), or
   c. As an equivalent, formal construction or industry safety and health training covering the subjects of the OSHA 30-hour course and the EM 385-1-1 [see Appendix A, Paragraph 3.d.(3)] applicable to the work to be performed and given by qualified instructors - may be web-base training if the student is able to directly ask questions of the instructor by chat/phone).

3) Note: The local SOHO having jurisdiction over the work shall evaluate the proposed equivalent training for applicability to the contract work to be performed.

4) In addition, the SSHO is also required to have proof of employment for:
   a. Five (5) years of continuous construction industry safety experience in supervising/ managing general construction (managing safety programs or processes or conducting hazard analyses and developing controls), or
   b. Five (5) years of continuous general industry safety experience in supervising/ managing general industry (managing safety programs or processes or conducting hazard analyses and developing controls), or
If the SSHO has a Third-Party, Nationally Accredited (ANSI or National Commission for Certifying Agencies - NCCA) SOH-related certification, only 4 years of experience is needed. (See Appendix Q for list of certifications)

5) SSHOs shall maintain competency through having taken 8 hours of documented formal, on-line, or self-study safety and health related coursework every year. Examples of continuing education activities that meet this requirement are: writing an article, teaching a class, reading/writing professional articles, attendance/participation in professional societies/meetings, etc.

6) For projects with multiple shifts, an Alternate SSHO as identified in the AHA will be assigned to insure SSHO coverage for the project at all times work activities are conducted.

7) Note: The Alternate SSHO must meet the same requirements and assume the responsibilities of the project SSHO. > See Appendix Q for “Alternate SSHO” and “SSHO” definitions.

8) If the SSHO is off-site for a period longer than 24 hours, an Alternate SSHO shall be provided and shall fulfill the same roles and responsibilities as the primary SSHO.

9) When the SSHO is temporarily (up to 24 hours) off-site, a Designated Representative (DR), as identified in the AHA may be used in lieu of an Alternate SSHO, and shall be on the project site at all times when work is being performed.

10) Note: DRs are collateral duty safety personnel, with safety duties in addition to their full-time occupation.

11) If an activity, task or DFOW contains multiple sites and has been assessed and given an activity RAC of low or medium, a DR shall be appointed for each site where remote work locations are more than 45 minutes travel time from the SSHO’s duty location.

   a. DRs shall perform safety program tasks as designated by the SSHO and report safety findings to the SSHO.

   b. A DR may NOT be assigned to projects that have a RAC level of high or extremely high.
12) The Contractor’s project management team, with the assistance of the SSHO, is responsible for managing, communicating, implementing and enforcing compliance with the Contractor’s APP and other accepted safety and health submittals.

Exception 1: For dredging contracts, the SSHO requirements established in the standardized contract clause for dredging project site safety personnel shall be used as it is included in the current UFGS for Governmental Safety Requirements.

Exception 2: For limited service contracts, for example, mowing only, park attendants, rest room cleaning, etc., the KO and SOH Office may modify SSHO requirements and waive the more stringent elements of this Section. (See Appendix A, Paragraphs 2 and 3.i.)

Exception 3: For field walk-over, surface soil sampling, or long term water sampling, in which there is no exposure to mechanical or explosive hazards, the SSHO may be collateral duty and shall have a minimum of 8 hours of training annually and specific knowledge of the potential hazards of the tasks being completed.